

**Citizen's Advisory Committee (CAC)  
of  
Bartholomew County Solid Waste Management District (BCSWMD)  
Minutes – Jun 12, 2013**

**Attendees:**

<b>Title</b>	<b>Name</b>	<b>Present</b>
Chair*	Lou Renshaw	X
Vice Chair*	Barry Kastner	X
Secretary*	Dennis Baute	
Member	Dan Arnholt	
Member	Jan Bannister	
Member	Roger Brandt	X
Member	Max Lemley	X
Member	Greg Littleton	X
Member	Darrell McLemore	
Member	Dennis Tibbetts	X
Member	Todd Swingle	X
<b>Guests:</b>		
BCSWMD Director	Jim Murray	X
BCSWMD Education Coordinator	Heather Siesel	X
BCSWMD Board Member	Carl Lienhoop	
BCSWMD Board Member	Chris Ogle	

**Opening:** The meeting was opened at 7:00 PM by (then) Vice Chair Lou Renshaw.

**Approval of Minutes:** Roger Brandt moved and Dennis Tibbetts seconded approval of the minutes of the May 22,, 2013 meeting, with the following corrections:

Date correction in header to May 22, 2013

Replace officer titles with Chair and Vice Chair

Correct spelling of Dennis Tibbetts

Complete the sentence: It was noted the SWMD Board meetings normally take place *the fourth Thursday each month at 9:00 AM in County Council Chambers.*

**Meeting Management:** We discussed how best to work as a committee to ensure a vital exchange of ideas, broad participation, respectful dialogue, and clear decision-making. Roberts Rules of Order, Dialogue Process, and Rules of Conduct methods were discussed.

We agreed to the following:

- To have an agenda for each meeting;
- To come to meetings prepared for agenda items;
- To listen well and be as open as possible to others views;
- To bring matters of concern to the table;
- To avoid side conversations;
- To have the Chair actively moderate for balanced participation;

- To recognize other issues in a “parking lot” with commitment to return to them;
- To record decisions made;
- To set a time to make other decisions not made;
- To define roles and expectations for next steps;
- To vote on decisions, rather than require a unanimous consensus;
- To report the prevailing views as well as minority views;
- To establish a quorum of six (out of eleven) to vote; and,
- To require a majority of those present to vote affirmatively for a measure to pass.

**Selection of Officers:** It was reported that Jan Bannister had declined the position of Chair to which the CAC had elected her in her absence at its first meeting.

We discussed the role of chair as being primarily responsible for running and facilitating CAC meetings and attending SWMD Board meetings. The Vice Chair fills in for the Chair in her/his absence and assists the Chair as might be requested. The role of the Secretary primarily is to record and publish meeting minutes.

The main problem preventing a succession of Lou Renshaw to the Chair position was her inability to regularly attend the SWMD Board Meetings. Todd Swingle volunteered to cover these meetings as much as possible. This led to our recognizing the role of CAC Liason to the Board.

We agreed to the succession of Lou Renshaw from Vice Chair to Chair and to the nomination and election of Barry Kastner as Vice Chair. We agreed to the continuation of Dennis Baute as Secretary and to Todd Swingle serving as Liason to the Board. The new CAC officers are, as follows:

- Chair: Lou Renshaw
- Vice Chair: Barry Kastner
- Secretary: Dennis Baute
- Liason to the Board: Todd Swingle

**SWMD Board:** Jim Murray noted that the SWMD website contains the Board meeting agendas but not the meeting minutes.

**2012 Recycling Volumes:** Jim Murray shared an 8-page series of spreadsheets which report recycling volumes through various diversion channels: Residential (drive-through), Commercial (drive-through), Satellite, Landfill Reuse Center, Commercial Cardboard, Yard Waste, and Hazardous.

**Landfill Operator Contract:** We discussed that the CAC should understand the status and possible extension or bidding of the current landfill operator contract. Jim Murray said that the current contract runs to Jan 31, 2014. It was competitively bid in 1998 at the opening of the current landfill. Rumpke won the contract and it has held it continuously since then. The contract was structured for one five-year term, plus one year extension which was granted; then, the contract was renewed for five years, and had been renewed with five one-year extensions up until the present. There is a CPI inflator and fuel surcharge clauses in the contract. Regional Services Corporation drafted the original contract on behalf of the District.

If the contract were to put out for bid in time to achieve an orderly transition by Jan 31, 2014, the

current contract specifications would need to be updated, the RFP would have to be issued by September, 2013, and an award decision would have to be made in October, 2013, in order to allow a three-month transition.

Four companies have expressed interest in the contract, including Rumpke, Republic, Ray's, and Bestway.

Wide-ranging discussion took place addressing many factors including: tipping fees; contribution to city and county budgets; performance of current operator; the services defined in the current contract; the potential risks to a new operator of a previous operator's practices; heightened waste stream management; valuing the landfill as an asset; when to site a replacement landfill; minimum volumes and price per ton needed to make contract feasible to potential operators; minimum bidder qualifications; and more.

The Committee knows that the SWMD Board is likely to vote on bidding the contract soon. The question arose whether the contract should contain a wide-range of services for comprehensive waste stream management, including expanded recycling services. In this case, more program design, and community conversation would be needed and it might not be good to be locked into a new 5 year, or longer, contract. It was noted that some services might not stand on their own but might be able to be leveraged as part of a bundled contract for services. If this were the desired course of the Committee, then we would recommend a one year extension of the current contract in order to provide some time to work out the new program.

An alternative view is that the landfill operations contract is a discreet and separable service from other waste-stream management services (which could be developed separately) and the landfill contract is overdue for competitive bidding.

On a motion by Barry Kastner, seconded by Greg Littleton, the Committee agreed to ask the SWMD Board to not make a bidding decision in June but to wait until the CAC can develop and deliver its advice at the Board's July meeting.

Further, we agreed to hold a special meeting of the CAC on June 26, at 7:00PM for one hour to discuss this further. If we decide it is okay to put the contract out to bid, then we can communicate this to the Board at their June 27<sup>th</sup> meeting and not delay the bidding decision. Else, we would have time to prepare materials evaluating bidding and services options in time for the July meeting. Finally, Jim Murray will distribute copies of the current contract to the CAC to study before the CAC June 26<sup>th</sup> meeting.

**Tour of Facilities:** Heather Siesel has arranged a tour of facilities for Friday, June 14, 2013, for the Committee, meeting at 1PM at the South Mapleton Street Recycling Center and then to the Landfill.

**Next Meetings:**

SPECIAL: 7:00 PM Wednesday, June 26, 2013 in the Council Chambers.  
REGULAR: 7:00 PM Wednesday, July 10, 2013 in the Council Chambers.

**Adjournment:** It was moved, seconded, and approved to adjourn the meeting at 9:05PM.

Submitted by Barry Kastner